FREE CHECKLIST

Vacation Rental Turnover Checklist

One page for the clean, the restock, the damage check, and the photos after every stay. Skip anything your place does not have.

Property _____ Guest checked out _____ Cleaner _____

Next guest arrives _____ Date / time started _____ Date / time finished _____

CLEANING

Kitchen & living

- [ ] Dishes washed and put away; dishwasher emptied
- [ ] Fridge and freezer emptied and wiped; leftovers tossed
- [ ] Counters, stove, microwave, and sink cleaned
- [ ] Coffee maker and small appliances cleaned
- [ ] Floors vacuumed and mopped
- [ ] Furniture wiped; cushions and throws straightened
- [ ] Fireplace or wood stove cleaned if it was used
- [ ] Windows, glass doors, and mirrors spot cleaned
- [ ] Trash and recycling emptied; new liners in

Bedrooms & baths

- [ ] Beds stripped; fresh linens on and beds made
- [ ] Under beds and in closets checked for left items
- [ ] Bathrooms scrubbed: toilet, tub / shower, sink, mirror
- [ ] Fresh towels, mats, and washcloths set out
- [ ] Hair and drains cleared
- [ ] Floors cleaned
- [ ] Used linens bagged and started in laundry
- [ ] Toilet paper, soap, and shampoo topped up
- [ ] Lights, fans, and thermostat set for the next guest

Outside

- [ ] Deck, porch, and steps swept; furniture arranged
- [ ] Fire pit cleared; ash safely removed
- [ ] Trash cans emptied and secured
- [ ] Grill cleaned; propane level checked
- [ ] Hot tub: cover on, water tested, filters checked
- [ ] Entry, key box, and house number checked and visible

RESTOCK, DAMAGE CHECK, AND PHOTOS

Restock

- [ ] Paper towels, toilet paper, tissues
- [ ] Dish soap, sponge, dishwasher pods
- [ ] Trash bags and recycling bags
- [ ] Coffee, tea, sugar, and basic staples
- [ ] Hand soap, shampoo, conditioner, body wash
- [ ] Laundry soap and cleaning supplies
- [ ] Lightbulbs and batteries (remotes, locks)
- [ ] Firewood, kindling, and fire starters
- [ ] Welcome note, guidebook, and house rules set out

Damage check

- [ ] Walk each room for damage, stains, burns, or missing items
- [ ] Check walls, floors, furniture, and mattresses
- [ ] Test locks, windows, and doors
- [ ] Run a faucet in each sink; flush each toilet
- [ ] Check thermostat, heat, and hot water
- [ ] Look for leaks, pests, and moisture
- [ ] Test smoke and carbon monoxide alarms
- [ ] Note any repairs needed before the next stay

Photos

- [ ] Photograph every room after the clean is finished
- [ ] Close-ups of any damage, stain, or missing item
- [ ] Exterior, entry, and outdoor amenities
- [ ] Save the photos with the stay dates in the file name

Before you leave

- [ ] Reset the smart lock or lockbox code
- [ ] Confirm trash and recycling are out for pickup
- [ ] Last walk-through from the front door
- [ ] Heat or AC set; porch or entry light on if needed

Issue or left-behind item	Where	Action	Done

Photograph the property after every turnover. Dated photos, labeled with the stay dates, help if a damage question comes up later.